

Import LC Closure - Islamic User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management - Import LC Closure - Islamic User Guide
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Contents

..... Oracle Banking Trade Finance Process Management	1
Overview.....	1
Benefits.....	1
Key Features	1
Import LC Closure - Islamic	2
Common Initiation Stage.....	2
Registration.....	3
Application Details	5
LC Details	6
Miscellaneous.....	8
Data Enrichment	9
Main Details.....	12
Advices	14
Additional Details.....	19
Settlement Details	25
Summary	26
Multi Level Approval.....	28
Summary	28
Reject Approval.....	29
Summary	30
Action Buttons	30
Reference and Feedback	32
References.....	32
Documentation Accessibility.....	32
Feedback and Support.....	32

Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Import LC Closure - Islamic

As part of Conventional Import LC Close, System enables the user to close the LC which had been already issued.

The various stages involved for Import LC Close are:

- Receive and verify documents and input basic details (Non Online Channel)- Registration stage
- Upload of related mandatory and non-mandatory documents
- Input/Modify
- details of Close of LC - Data Enrichment stage
- Capture remarks for other users to check and act
- Hand off request to back office

The design, development and functionality of the Islamic Import LC Close process flow is similar to that of conventional Import LC Close process flow.

This section contains the following topics:

Common Initiation Stage	Registration
Data Enrichment	Multi Level Approval
Reject Approval	

Common Initiation Stage

The user can initiate the new Islamic Import LC Closure from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Documentary Credit Number	Select the Documentary Credit Number.

Field	Description
Branch	Select the branch.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

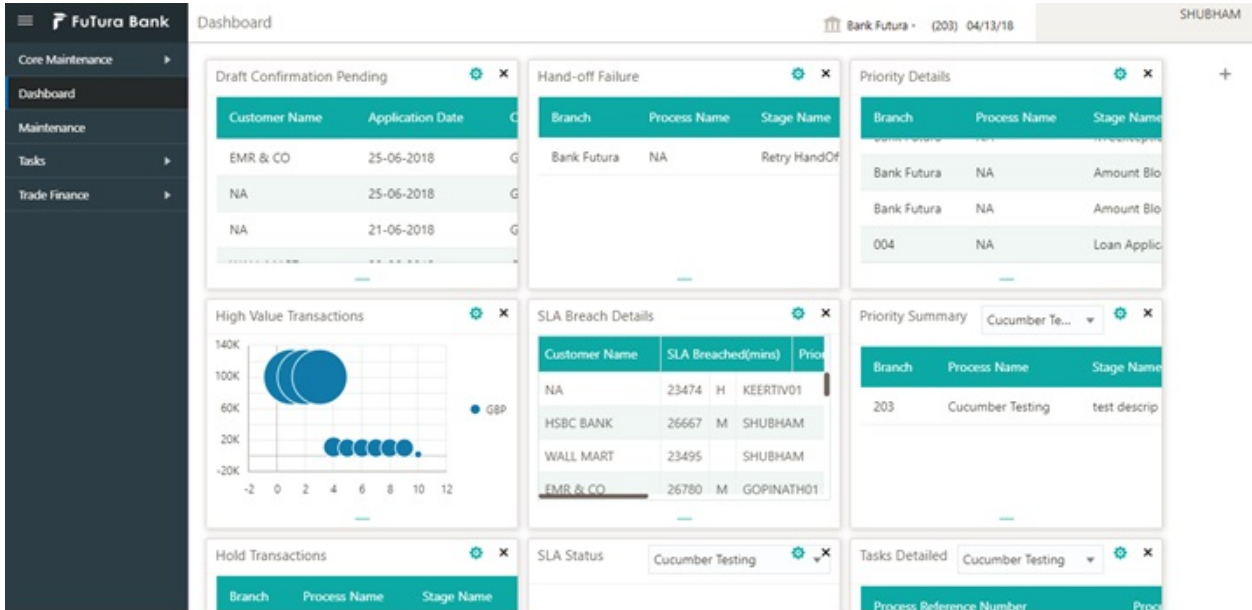
Registration

During the Registration stage, the user can register a request for an Islamic Import LC Closure received at the front desk (as an application received physically/received by mail/fax).

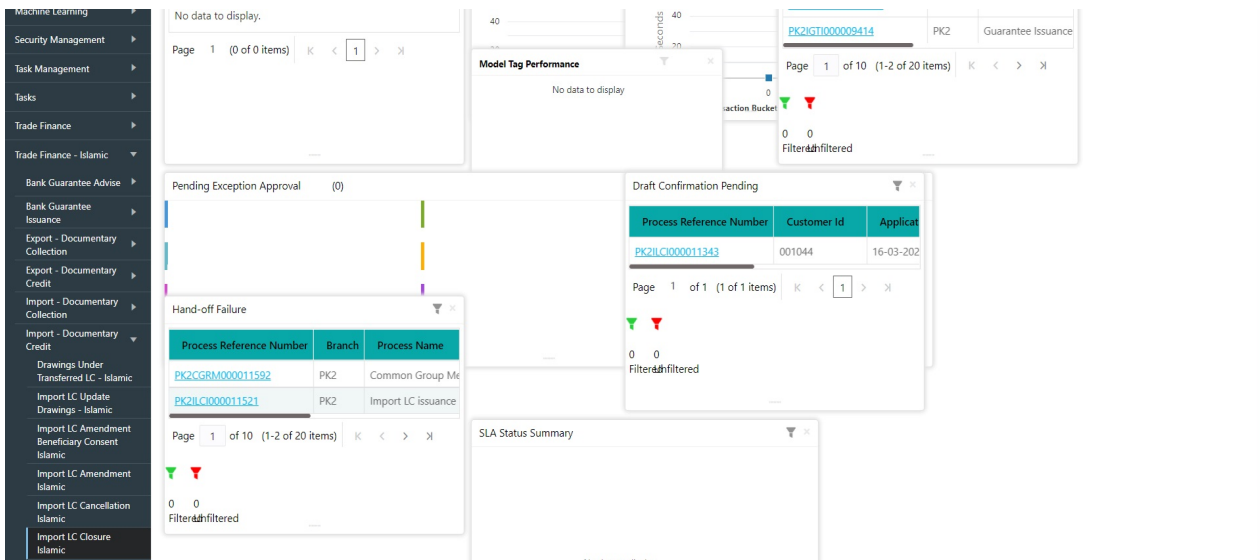
User can capture the basic details of the response, check the signature of the signatory from the advising bank and upload the related documents. On submit of the request, the customer should be notified with acknowledgment and the request should be available for an LC close expert to handle in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



3. Click Trade Finance - Islamic > Import Documentary Credits> Import LC Closure - Islamic.



The Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

Application Details

Import LC Closure Islamic

Signatures Documents Remarks Customer Instruction Common Group Messages

Application Details

Documentary Credit Number * PK2ILIN211257001

Customer Id 001044

Customer Name GOODCARE PLC

Branch PK2-Oracle Banking Trade Finan...

Process Reference Number PK2IICL000011619

Priority Medium

Submission Mode Desk

Closure Date May 5, 2021

Customer Reference Number

View LC View LC Events

LC Details

LC Type Sight

Product Code ILIN

Product Description Islamic Import LC - Sight Non Revolving

Advising Bank

Form of Documentary Credit IRREVOCABLE

Date of Issue May 5, 2021

Applicable Rules UCP LATEST VERSION

Date of Expiry Dec 30, 2021

Place of Expiry Chennai

Applicant Bank

Applicant 001044 GOODCARE PLC

Beneficiary 001043 MARKS AND SPI

Currency Code & Amount GBP £100,000.00

Amount In Local Currency GBP £100,000.00

Percentage Credit Amount /


Additional Amount Covered

Shipping Guarantee Reference

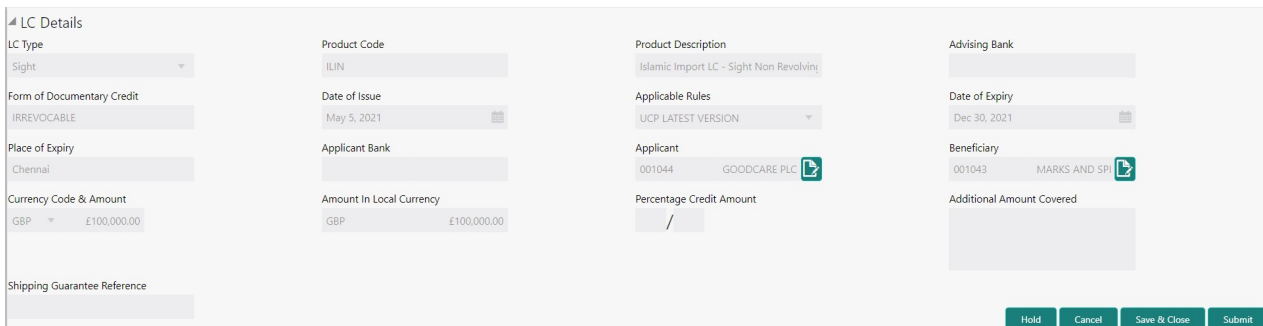
Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Documentary Credit Number	Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV. In LOV search/advanced LOV search, user can input Customer ID, Beneficiary, Currency, Amount and User Reference to fetch the LC details. Based on the search result, select the applicable LC to be closed.	
Customer ID	Read only field. Customer ID will be auto-populated based on the selected LC.	001344
Customer Name	Read only field. Customer Name will be auto-populated based on the selected LC.	EMR & CO
Branch	Read only field. Branch details will be auto-populated based on the selected LC.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique OBTFPM task reference number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/High based on maintenance.	High

Field	Description	Sample Values
Submission Mode	Select the submission mode of Import LC Closure request. By default the submission mode will have the value as 'Desk'. Desk- Request received through Desk Fax- Request received through Fax Email- Request received through Email Courier- Request received through Courier	Desk
Closure Date	By default, the application will display branch's current date.  Note Future date selection is not allowed.	04/13/2018
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/ applicant bank. Enables the user to provide a unique Customer Reference Number for the closure.	

LC Details



Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
LC Type	Read only field. LC type will be populated based selected LC using documentary credit number.	
Product Code	Read only field. This field displays the product code of the selected LC.	
Product Description	Read only field. This field displays the description of the product as per the product code.	

Field	Description	Sample Values
Advising Bank	Read only field. This field displays the advising bank details (if provided) of the selected LC.	
40A - Form of Documentary Credit	Read only field. This field displays the form of documentary credit details of the selected LC.	
Date of Issue	Read only field. This field displays the LC issuance date.	
Applicable Rules	Read only field. This field displays the rules of the selected LC.	
Date Of Expiry	Read only field. This field displays the expiry date of the selected LC.	09/30/18
Place of Expiry	Read only field. This field displays the place of expiry of the selected LC.	
Applicant Bank	Read only field. This field displays the applicant bank details of the selected LC.	
Applicant	Read only field. This field displays the details of the applicant of the selected LC.	
Beneficiary	Read only field. This field displays the beneficiary details of the selected LC.	
Currency Code, Amount	Read only field. This field displays the value of LC along with the currency details of the selected LC.	
Amount In Local Currency	Read only field. This field displays the amount of LC along in local currency.	
Percentage Credit Amount Tolerance	Read only field. This field displays the percentage credit amount tolerance details of the selected LC.	
Additional Amount Covered	Read only field. This field displays the details of additional amount covered of the selected LC.	
Shipping Guarantee Reference	Read only field. This field displays the details of additional amount covered of the selected LC.	

Field	Description	Sample Values
Auto Close	Read only field. System default the value from the previous versions of the contracts.	
Closure Date	Read only field. System default the value from the previous versions of the contracts.	

Miscellaneous

Import LC Closure Islamic

Signatures Documents Remarks Customer Instruction Common Group Messages

Application Details

Documentary Credit Number * PK2ILIN211257001

Process Reference Number PK2IICL000011619

Customer Reference Number

Customer Id 001044

Priority Medium

Customer Name GOODCARE PLC

Submission Mode Desk

Branch PK2-Oracle Banking Trade Finan...

Closure Date May 5, 2021

View LC View LC Events

LC Details

LC Type Sight

Form of Documentary Credit IRREVOCABLE

Place of Expiry Chennai

Currency Code & Amount GBP £100,000.00

Product Code ILIN

Date of Issue May 5, 2021

Applicant Bank

Amount In Local Currency GBP £100,000.00

Product Description Islamic Import LC - Sight Non Revolving

Applicable Rules UCP LATEST VERSION

Applicant 001044 GOODCARE PLC

Percentage Credit Amount /

Advising Bank

Date of Expiry Dec 30, 2021

Beneficiary 001043 MARKS AND SPI

Additional Amount Covered

Shipping Guarantee Reference

Hold Cancel Save & Close Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Signature	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.	
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.	
View LC	Enables user to view the details of the LC.	
View LC Events	Enables user to view the details of the LC events.	
Action Buttons		
Submit	<p>On submit, task will move to next logical stage of Import LC Closure.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Save & Close	<p>Save the information provided and holds the task in 'My Task' queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancels the Import LC Closure. Details entered will not be saved and the task will be removed.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

Data Enrichment

As a part of Data Enrichment stage, user can enter/update basic details of the incoming request of the Import LC Closure.



For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.

The image shows the login interface for FuTura Bank. It features a dark blue header with the FuTura Bank logo and the text "Sign In". Below the header, there are two input fields: "User Name *" with the value "SRIDHAR" and "Password *" with masked characters. A green "Sign In" button is positioned at the bottom of the form.

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.

The screenshot displays the FuTura Bank dashboard. The left sidebar contains navigation options: Core Maintenance, Dashboard (selected), Maintenance, Tasks, and Trade Finance. The main dashboard area is titled "Dashboard" and shows the user's profile as SHUBHAM. The dashboard is populated with several widgets:

- Draft Confirmation Pending:** A table with columns Customer Name, Application Date, and a status column. Data rows include EMR & CO (25-06-2018), NA (25-06-2018), and NA (21-06-2018).
- Hand-off Failure:** A table with columns Branch, Process Name, and Stage Name. Data row: Bank Futura, NA, Retry HandOf.
- Priority Details:** A table with columns Branch, Process Name, and Stage Name. Data rows include Bank Futura, NA, Amount Blo; Bank Futura, NA, Amount Blo; and 004, NA, Loan Applic.
- High Value Transactions:** A bubble chart showing transaction values for GBP. The y-axis ranges from -20K to 140K, and the x-axis ranges from -2 to 12. There are several blue bubbles of varying sizes.
- SLA Breach Details:** A table with columns Customer Name, SLA Breached(mins), and Priority. Data rows include NA (23474, H, KEERTIV01), HSBC BANK (26667, M, SHUBHAM), WALL MART (23495, SHUBHAM), and EMR & CO (26780, M, GOPINATH01).
- Priority Summary:** A table with columns Branch, Process Name, and Stage Name. Data row: 203, Cucumber Testing, test descrip.
- Hold Transactions:** A table with columns Branch, Process Name, and Stage Name.
- SLA Status:** A widget showing "Cucumber Testing" with a gear icon.
- Tasks Detailed:** A widget showing "Cucumber Testing" with a gear icon.

3. Click Tasks > Free Tasks.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
Acquire & E...	Medium	Import LC Closure Islamic	PK2HCL000011619	PK2HCL000011619	DataEnrichment	22-03-23	PK2	001044
Acquire & E...	Medium	Common Group Message	PK2CGRM000011617	PK2CGRM000011617	Approval	22-03-23	PK2	001041
Acquire & E...	Medium	Common Group Message	PK2CGRM000011616	PK2CGRM000011616	Approval	22-03-23	PK2	001041
Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011595	PK2GTEC000011595	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Common Group Message	PK2CGRM000011592	PK2CGRM000011592	Handoff RetryTask	22-03-23	PK2	001041
Acquire & E...	Medium	Import Documentary C...	PK2IDCU000011584	PK2IDCU000011584	DataEnrichment	22-03-22	PK2	000153
Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011591	PK2GTEC000011591	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011590	PK2GTEI000011590	Scrutiny	22-03-23	PK2	001044
Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011587	PK2GTEC000011587	Registration	22-03-23	PK2	001044
Acquire & E...	Medium	Import LC Issuance	PK1ILCI000011586	PK1ILCI000011586	Scrutiny	22-03-23	PK2	000325
Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011573	PK2GTEI000011573	Registration	22-03-22	PK2	001044
Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011572	PK2GTEI000011572	Scrutiny	22-03-22	PK2	001044
Acquire & E...	Medium	Import LC Drawing Upd...	PK2ILCU000011560	PK2ILCU000011560	Scrutiny	22-03-22	PK2	001044

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks** tab.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number
<input checked="" type="checkbox"/> Acquire & E...	Medium	Import LC Closure Islamic	PK2HCL000011619	PK2HCL000011619	DataEnrichment	22-03-23	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Common Group Message	PK2CGRM000011617	PK2CGRM000011617	Approval	22-03-23	PK2	001041
<input type="checkbox"/> Acquire & E...	Medium	Common Group Message	PK2CGRM000011616	PK2CGRM000011616	Approval	22-03-23	PK2	001041
<input type="checkbox"/> Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011595	PK2GTEC000011595	Scrutiny	22-03-23	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Common Group Message	PK2CGRM000011592	PK2CGRM000011592	Handoff RetryTask	22-03-23	PK2	001041
<input type="checkbox"/> Acquire & E...	Medium	Import Documentary C...	PK2IDCU000011584	PK2IDCU000011584	DataEnrichment	22-03-22	PK2	000153
<input type="checkbox"/> Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011591	PK2GTEC000011591	Scrutiny	22-03-23	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011590	PK2GTEI000011590	Scrutiny	22-03-23	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Lodge Claim - Guarante...	PK2GTEC000011587	PK2GTEC000011587	Registration	22-03-23	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Import LC Issuance	PK1ILCI000011586	PK1ILCI000011586	Scrutiny	22-03-23	PK2	000325
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011573	PK2GTEI000011573	Registration	22-03-22	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Guarantee Issuance	PK2GTEI000011572	PK2GTEI000011572	Scrutiny	22-03-22	PK2	001044
<input type="checkbox"/> Acquire & E...	Medium	Import LC Drawing Upd...	PK2ILCU000011560	PK2ILCU000011560	Scrutiny	22-03-22	PK2	001044

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
<input checked="" type="checkbox"/> Edit	Medium	Import LC Closure Islamic	PK2HCL000011619	PK2HCL000011619	DataEnrichment	22-03-23	PK2	001044	
<input type="checkbox"/> Edit	Medium	Islamic ExportLC Amend...	PK2IETB000011585	PK2IETB000011585	DataEnrichment	22-03-23	PK2	001204	
<input type="checkbox"/> Edit	Medium	Islamic ExportLC Amend...	PK2IETB000011582	PK2IETB000011582	DataEnrichment	22-03-22	PK2	001204	
<input type="checkbox"/> Edit	High	Guarantee SBLC Advise...	PK2GADC000011460	PK2GADC000011460	Approval Task Level 1	22-03-19	PK2	001044	
<input type="checkbox"/> Edit	Medium	Guarantee Amendment	PK2GTEA000011389	PK2GTEA000011389	DataEnrichment	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Islamic Export Docume...	PK2IEDC000011384	PK2IEDC000011384	Approval Task Level 1	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	--	Import LC Amendment	PK2ILCA000011376	PK2ILCA000011376	Registration	22-03-17	PK2	001044	
<input type="checkbox"/> Edit	Medium	Islamic Export Docume...	PK2IEDU000011316	PK2IEDU000011316	KYC Exceptional approval	22-03-15	PK2	000153	
<input type="checkbox"/> Edit	Medium	Export LC Drawing Upd...	PK2ELCU000011182	PK2ELCU000011182	Handoff RetryTask	22-03-13	PK2	001044	
<input type="checkbox"/> Edit	--	Islamic Import LC Amen...	PK2IILA000011175	PK2IILA000011175	Registration	22-03-12	PK2	001044	
<input type="checkbox"/> Edit	--	Islamic Import LC Amen...	PK2IILA000011174	PK2IILA000011174	Registration	22-03-12	PK2	000153	
<input type="checkbox"/> Edit	--	ExportLC Amendment B...	PK2IEAM000011169	PK2IEAM000011169	Registration	22-03-12	PK2	001044	
<input type="checkbox"/> Edit	--	ExportLC Amendment B...	PK2IEAM000011168	PK2IEAM000011168	Registration	22-03-12	PK2	001044	

The Data Enrichment stage has five sections as follows:

- Main Details
- Advices
- Additional Details
- Summary

Let's look at the details for Data Enrichment stage. User must be able to enter/update the following fields.

Main Details

Main details section has two sub section as follows:

- Application Details
- LC Details

Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.

Import LC Closure Islamic
DataEnrichment :: Application No:- PK2IICL000011619

Documents Remarks Overrides Customer Instruction Common Group Messages Signatures

Main Details

Application Details

Documentary Credit Number * PK2ILIN211257001

Customer Id 001044

Customer Name GOODCARE PLC

Branch PK2-Oracle Banking Trade Finan...

Process Reference Number PK2IICL000011619

Priority Medium

Submission Mode Desk

Closure Date

Customer Reference Number

View LC View LC Events

LC Details

LC Type Sight

Product Code ILIN

Product Description Islamic Import LC - Sight Non Revolving

Advising Bank

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Date of Issue May 5, 2021

Applicable Rules UCP LATEST VERSION

Date of Expiry Dec 30, 2021

Place of Expiry Chennai

Applicant Bank

Applicant 001044 GOODCARE PLC

Beneficiary 001043 MARKS AND SP

Currency Code & Amount GBP £100,000.00

Amount In Local Currency GBP £100,000.00

Percentage Credit Amount /

Additional Amount Covered

Audit Reject Refer Hold Cancel Save & Close Back Next

Following field can be amended based on the description provided in the following table:

Field	Description	Sample Values
Priority	User can change the priority defaulted' Values are High, Medium and Low.	High

LC Details

The fields listed under this section are same as the fields listed under the [LC Details](#) section in [Registration](#). Refer to [LC Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

LC Details

LC Type Sight

Product Code ILIN

Product Description Islamic Import LC - Sight Non Revolving

Advising Bank

Form of Documentary Credit IRREVOCABLE

Date of Issue May 5, 2021

Applicable Rules UCP LATEST VERSION

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Beneficiary 001043 MARKS AND SP

Currency Code & Amount GBP £100,000.00

Amount In Local Currency GBP £100,000.00

Percentage Credit Amount /

Additional Amount Covered

Shipping Guarantee Reference

Audit Reject Refer Hold Cancel Save & Close Back Next

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signature	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
View LC	Enables user to view the details of the LC.	

Field	Description	Sample Values
View LC Events	Click this button to view all the Undertaking events under the LC Issued till date.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Advices

DE user can verify the Advices generated during Islamic Import LC Cancellation request. Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required.

DE User can view the Advices generated for Import LC Closure process.

Import LC Closure Islamic
DataEnrichment :: Application No:- PK2IICL000071499

Documents Remarks Overrides Customer Instruction Common Group Messages Signatures

Main Details Advices Additional Details Settlement Details Summary

Advices

Advice : LC_CLOSE_ADV	Advice : CLOS_REIM_AUTH	Advice : PAYMENT_MESS...
Advice Name : LC_CLOSE_ADV Advice Party : APP Party Name : GOODCARE PLC Suppress : NO Advice	Advice Name : CLOS_REIM_AUTH Advice Party : Party Name : Suppress : YES Advice	Advice Name : PAYMENT_MESSAGE Advice Party : Party Name : Suppress : NO Advice

Audit Reject Refer Hold Cancel Save & Close Back Next

Screen (2 / 5)

The user can also suppress the Advice, if required.

Advice Details

Advice Details

Suppress Advice

Party ID: 001044

Advice Name: GUA_CLAIM_ADV

Party Name: GOODCARE PLC

Medium: MAIL

Advice Party: APP





FFT Code

No data to display.

Instructions

OK Cancel

Field	Description	Sample Values
Suppress Advice	Toggle on: Switch on the toggle if advice is suppressed. Toggle off: Switch off the toggle if suppress advice is not required for the amendments	
Advice Name	User can select the instruction code as a part of free text.	
Medium	The medium of advices is defaulted from the system. User can update if required.	
Advice Party	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	
Party ID	Value be defaulted from Guarantee /SBLC Issuance. User can update if required.	

Field	Description	Sample Values
Party Name	Read only field. Value be defaulted from Guarantee /SBLC Issuance.	
Free Format Text		
FFT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	
	Click plus icon to add new FFT code.	
	Click minus icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
	Click plus icon to add new instruction code.	
	Click minus icon to remove any existing instruction code.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signature	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
View LC	Enables user to view the details of the LC.	

Field	Description	Sample Values
View LC Events	Click this button to view all the Undertaking events under the LC Issued till date.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Additional Details

DE user can verify and enter the basic additional details available for the Islamic Import LC Closure request.

Import LC Closure Islamic
DataEnrichment :: Application No:- PK2IICL000011619

Documents Remarks Overrides Customer Instruction Common Group Messages Signatures

Main Details
Advices
Additional Details
Settlement Details
Summary

Screen (3 / 5)

Charge Details	Linked Finance Details	FX Linkage
Charge : Commission : Tax : Block Status :	Finance Account : Finance Currency : Finance Amount :	FX Reference Number : Currency : Contract Amount :

Audit

Reject Refer Hold Cancel Save & Close Back Next

This section displays charge details:

Commission,Charges and Taxes

Recalculate Redefault

Commission Details

Event

Event Description

Component	Rate	Modified Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									

Page 1 (0 of 0 items) < 1 >

Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.										

Page 1 (0 of 0 items) < 1 >

Tax Details

Component	Type	Value Date	Currency	Amount	Billing	Defer	Settlement Account
No data to display.							

Save & Close Cancel

Commission Details

This section displays the commission details:

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	
Component	This field displays the commission component.	

Field	Description	Sample Values
Rate	<p>Defaults from product.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified Rate	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	<p>An amount that is maintained under the product code defaults in this field.</p> <p>The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>	
Modified	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	If this toggle is enabled, charges/commissions has to be deferred and collected at any future step.	
Waive	<p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p>	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

Charges Details

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Defer	<p>If charges have to be deferred and collected at any future step, this toggle has to be enabled.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this toggle has to be enabled.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settlement Account	Details of the settlement account.	

Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If charges/commission/taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
Defer	If charges/commission/taxes have to be deferred and collected at any future step, this toggle has to be enabled.	
Settlement Account	Details of the settlement account.	

Linked Finance Details

This user can view the details of linked finance accounts.

Finance Account	Finance Currency	Finance Amount
No data to display.		

Provide the finance preference details based on the description in the following table:

Field	Description	Sample Values
Finance Account	The details of the linked loan account.	
Finance Currency	Loan Currency of the linked loan account.	
Finance Amount	Loan amount of the linked loan account.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
Signature	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
View LC	Enables user to view the details of the LC.	

Field	Description	Sample Values
View LC Events	Click this button to view all the Undertaking events under the LC Issued till date.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. 	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Settlement Details

A Data Enrichment user can enter basic settlement details available in the Islamic Import LC Closure. System should simulate the settlement details from back office and display the same in this screen.

Import LC Closure Islamic
DataEnrichment :: Application No:- PK2IICL000011619

Documents Remarks Overrides Customer Instruction Common Group Messages Signatures

Main Details
Advices
Additional Details
Settlement Details
Summary

Settlement Details
 Current Event

Screen (4 / 5)

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event	Original Exchange Rate	Exchange Rate	Deal Reference N
AILSR_COM1_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
AILSR_COM1_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
AILSR_COM1_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
AILSR_COMM_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
AILSR_COMM_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
AILSR_COMM_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			
APCHCLASS_LIQD	GBP	Debit	152110003	Domestic Export Sig	GBP	No	No			
APCHCLASS_LIQD	GBP	Debit	152110003	Domestic Export Sig	GBP	No	No			
APCHCLASS_LIQD	GBP	Debit	152110003	Domestic Export Sig	GBP	No	No			
ARCL_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	No			

Audit

Reject Refer Hold Cancel Save & Close Back Next

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	System defaults the current event as Y or N.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	

Field	Description	Sample Values
Exchange Rate	The exchange rate.	
Deal Reference Number	The exchange deal reference number.	

Summary

User can review the summary of details updated in Data Enrichment stage of Islamic Import LC Closure request. As part of summary screen, user can see the summary tiles. The tiles should display a list of important fields with values.

Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.,.
- Charges - User can view charge details.
- Accounting Details - User can view the accounting entries generated in back office.



Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	

Field	Description	Sample Values
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
View LC	Enables user to view the details of the LC.	
Submit	<p>Task will move to next logical stage of Import LC Closure.</p> <p>If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>	
Save & Close	<p>Save the details provided and holds the task in 'My Task' queue for further update.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. 	

Multi Level Approval

At this stage the approver user can review the multilevel approval stage of Islamic Import LC Close request.

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.



Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Summary

Import LC Closure Islamic
Approval Task Level 1 :: Application No:- PK2IICL000071499

Documents Remarks Overrides Customer Instruction Common Group Messages Signatures

Main Details	Advices	Accounting Details	Commission,Charges and Taxes	Preview Messages
Form of LC : IRREVOCABLE Submission Mode : Desk Date of Issue : 2021-05-05 Date of Expiry : 2021-12-30 Place of Expiry : Chennai	Advice 1 : Advice 2 :	Event : Account Number : Branch :	Charge : Commission : Tax : Block Status : Not Initia	Language : ENG Preview Message : -
Linked Finance Details	Exception(Approval)			
Loan Account : Loan Currency : Loan Amount :	EXCEPTION : Nil			

Audit

Reject Hold Refer Cancel Approve

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Charges - User can view charge details.
- Limit Details - User can view limit details.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance/Limits ● R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> ● R1- Documents missing ● R2- Signature Missing ● R3- Input Error ● R4- Insufficient Balance- Limits ● R5 - Others 	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

A

Additional Details	
Action Buttons	19
Charge Details	16

B

Benefits	4
----------------	---

D

Data Enrichment	11
Additional Details	16
Main Details	13
Summary	20

I

Import LC Closure	5
Data Enrichment	11
Multi Level Approval	21
Registration	5
Reject Approval	22

K

Key Features	4
--------------------	---

M

Main Details	
Action Buttons	15
Application Details	14
LC Details	14
Multi Level Approval	
Summary	21

O

Overview	4
----------------	---

R

Registration	5
Application Details	7
LC Details	8
Miscellaneous	10
Reject Approval	22
Action Buttons	23
Summary	23

S

Summary	
Action buttons	20

References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

Documentation Accessibility

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